

FedCap Rehabilitation Services-01409734 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	FedCap School 4-T	400	11/22/2018	CAP Accepted
Corrective Action History	CAP Accepted Dianne Kennedy 11/07/2018 01:08 PM	CAP Accepted			
	CAP Submitted LUANNE MACRI 11/05/2018 12:59 PM	The muffins were not WGR for breakfast, however, the WGR requirements were met due to the other WGR components that were included in a meal (1oz WGR pastry, 1oz WGR granola bar). No meals had only 1 muffin and all met the 1oz grain requirement.			
	CAP Rejected Dianne Kennedy 11/02/2018 11:07 AM	All grains (including the muffins) must be Whole Grain Rich (WGR). Please indicate how your SFA will make the necessary changes to include the muffins to be WGR.			
	CAP Submitted LUANNE MACRI 10/22/2018 11:25 AM	The WGR requirements will be met by the other WGR components that will be included in a meal (1oz WGR pastry, 1oz WGR granola bar); additionally we will only purchase WG granola and pastry starting immediately.			
	Flagged Dianne Kennedy 10/22/2018 10:08 AM	The muffins were not WGR for breakfast, however, the WGR requirements were met due to the other WGR components that were included in a meal (1oz WGR pastry, 1oz WGR granola bar). Did not observe any meals with only muffin or not meeting the 1oz grain requirement.			
On-Site Assessment Tool - Site	Meal Components and Quantities - Review Period	FedCap School 4-T	409	11/22/2018	CAP Accepted
Corrective Action History	CAP Accepted Dianne Kennedy 11/02/2018 11:09 AM	CAP Accepted			
	CAP Submitted LUANNE MACRI 10/22/2018 11:42 AM	Beginning immediately all breakfast danish, granola bars and breads and cereals will meet WG R requirements. Danish will no longer be purchased if not WGR.			
	Flagged Dianne Kennedy 10/22/2018 10:15 AM	Month of Review: 9/28/18 Fruit danish was not WGR and was offered for breakfast; however, the WGR requirements were met due to the other WGR components that were included in the meal. 1 oz granola bars and 1 oz cereal.			
On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	FedCap School 4-T	401	11/22/2018	CAP Accepted

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Section	Form subsection	Site Name	Question #	Due Date	Status
Corrective Action History	CAP Accepted Dianne Kennedy 11/02/2018 11:08 AM	CAP Accepted			
	CAP Submitted LUANNE MACRI 10/22/2018 11:41 AM	<p>Beginning immediately, Students will take the required number of components for breakfast in order for their meals to be claimed for reimbursement selecting at least 3 food items in the proper quantities. One item selected will be ½ cup fruit and/or vegetable. Food service staff/cashiers will receive training on how to accurately recognize a reimbursable meal under offer versus serve.</p> <p>All staff will be trained on Nov 8th regarding OFFER vSERVE which will ensure that the student takes the items required for the reimbursable meals.</p>			
	Flagged Dianne Kennedy 10/22/2018 10:10 AM	<p>Students must take the required number of components for breakfast in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food items in the proper quantities. One item selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 3 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable breakfast. 10/17/18 Breakfast: One student selected all the components on menu sheet; however when meal was served, the students did not select what they ordered. The student selected only a yogurt. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			
On-Site Assessment Tool	Professional Standards		1219	11/22/2018	CAP Accepted
Corrective Action History	CAP Accepted Dianne Kennedy 11/02/2018 11:08 AM	CAP Accepted			
	CAP Submitted LUANNE MACRI 10/22/2018 11:38 AM	<p>Training begins November 8, 2019 for all staff</p> <p>OFFER v SERVE</p>			
	Flagged Dianne Kennedy 10/22/2018 10:10 AM	<p>POS is in the classroom. Teachers and aide in those classroom (7) were not trained on OVS even though there are signage in each classroom.</p>			
On-Site Assessment Tool - Site	Civil Rights	FedCap School 4-T	811	11/22/2018	CAP Accepted

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Corrective Action History	CAP Accepted Dianne Kennedy 11/02/2018 11:08 AM	CAP Accepted			
	CAP Submitted LUANNE MACRI 10/22/2018 11:35 AM	<p>Contacted Michele Sazo, Regional Civil Rights Director</p> <p>300 Corporate Boulevard, Robbinsville, New Jersey 08691-1598</p> <p>(609) 259-5061</p> <p>michele.sazo@fns.usda.gov</p> <p>to order 8 classroom posters which will be prominently displayed once we receive them.</p>			
	Flagged Dianne Kennedy 10/22/2018 10:09 AM	SFA did not have the current USDA "And Justice for All" poster displayed in a prominent location and visible to the students. The students ate and were served meals in their class and the posters are not in each of the seven classrooms. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	FedCap School 4-T	403	11/22/2018	CAP Accepted

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Section	Form subsection	Site Name	Question #	Due Date	Status
Corrective Action History	CAP Accepted Dianne Kennedy 11/02/2018 10:58 AM	CAP Accepted			
	CAP Submitted LUANNE MACRI 10/22/2018 11:30 AM	Beginning immediately, milk provider has been notified that we must serve a minimum of two varieties of fluid milk which will be offered throughout the lunch meal service on all reimbursable meal service lines/serving areas including flavored or unflavored fat free milk, unflavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. We will continue to ensure that the vendor updates us if they are low on inventory and we will purchase varieties to supplement if needed. The same as for lunch, a minimum of two varieties of fluid milk will be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas.			
	Flagged Dianne Kennedy 10/22/2018 10:08 AM	<p>A minimum of two varieties of fluid milk must be offered throughout the lunch meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>A minimum of two varieties of fluid milk must be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Food Service Manager was informed me that they ran out of the other variety of milk at the day of review.</p> <p>On production record for review month (September) non fat chocolate milk was offered and served.</p>			
On-Site Assessment Tool - Site	SFA/Sponsor On-Site Monitoring	FedCap School 4-T	901	11/22/2018	CAP Accepted
Corrective Action History	CAP Accepted Dianne Kennedy 11/02/2018 10:58 AM	CAP Accepted			
	CAP Submitted LUANNE MACRI 10/22/2018 11:14 AM	On-Site Monitoring for Breakfast and Lunch will be implemented on a quarterly basis going forward (January 4, 2019, April 4, 2019, July 6, 2019, September 8, 2019)			
	Flagged Dianne Kennedy 10/22/2018 10:05 AM	This year was not completed since the school year has just started, however, last years was not completed for breakfast and lunch			
Off-Site Assessment Tool	SFA/Sponsor On-Site Monitoring		900	11/22/2018	CAP Accepted

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Section	Form subsection	Site Name	Question #	Due Date	Status
Corrective Action History	CAP Accepted Dianne Kennedy 11/02/2018 10:57 AM	CAP Accepted			
	CAP Submitted LUANNE MACRI 10/22/2018 11:22 AM	An on-site accountability review of each school's breakfast and lunch programs under will be completed by February 1st each year by SFA Director using SBP On-Site Monitoring Form (#292). Date of review is scheduled for January 4, 2019			
	Flagged Dianne Kennedy 10/22/2018 10:06 AM	<p>All SFAs must conduct, at a minimum, one on-site accountability review of each school's breakfast program under its sponsorship by February 1st each year. The on-site review must be conducted by a SFA employee. The SBP On-Site Monitoring Form (#292) must be used. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>All SFAs must conduct, at a minimum, one on-site accountability review of each school's lunch program under its sponsorship by February 1st each year. The on-site review must be conducted by a SFA employee. The NSLP On-Site Monitoring Form (#142) must be used. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Did not complete last year On- Site Monitoring for Breakfast and Lunch. The principal reported that they did not have a kitchen and did not know they had to be completed.</p>			
On-Site Assessment Tool - Site	Meal Counting and Claiming - Day of Review	FedCap School 4-T	318	11/22/2018	CAP Accepted

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Corrective Action History	CAP Accepted Dianne Kennedy 11/02/2018 10:57 AM	CAP Accepted			
	CAP Submitted LUANNE MACRI 10/22/2018 11:18 AM	<p>Starting 10/22/18 Lunch: Start of the day at homeroom, students select menu items on their menu sheet. Aide will mark on the Daily Food Count Sheet when the students receive their lunch. POS will be counted when the student receive their meals. Daily Food Count form will be placed in crate with meal and aide/teacher will mark sheet once student receive meal.</p> <p>10/22/18 Breakfast: Food service Manager puts Daily Food Count Sheet in each crate with breakfast and aide/teacher marked on sheet once the students receive breakfast.</p> <p>***All staff will be trained in OFFER V SERVE on November 8, 2019</p>			
	Flagged Dianne Kennedy 10/22/2018 10:55 AM	<p>An accurate count of reimbursable meals served must be taken at the point of service for lunch. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child.</p> <p>10/16/18 Lunch: Start of the day at homeroom, students select menu items on their menu sheet. When it was lunch, the aide would pick up the crate with the students' lunch and mark on the Daily Food Count Sheet (form 144). They did not mark on the Daily Food Count Sheet when the students receive their lunch. Informed the Food Service Manager that the POS must be counted when the student receive their meals. Instructed food service manager to put Daily Food Count form in crate with meal and to instruct aide/teacher to mark sheet once student receive meal.</p> <p>10/17/18 Breakfast: Food service Manager put Daily Food Count Sheet in each crate with breakfast and aide/teacher marked on sheet once the students received breakfast.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. The State Agency has determined that the inaccurate counting of meals observed at lunch is an ongoing systemic problem. Fiscal action over claim may be assessed.</p>			
Off-Site Assessment Tool	Professional Standards		1203	11/22/2018	CAP Removed
Corrective Action History	CAP Removed Dianne Kennedy 10/17/2018 11:46 AM	CAP Removed			
	Flagged LUANNE MACRI 10/01/2018 10:57 AM				